Job Connect Plus FAQ

Who can participate in Job Connect Plus?
Job Connect Plus is open to adults 18 and older who are looking to work on their personally chosen career goals, whether that is changing careers, gaining employment, or achieving a promotion. This program requires that participants are available for both in-person and virtual meeting attendance. In-person attendance is required to support the growth of networks among program participants.

How big of a commitment is Job Connect Plus?
This is a 12-week program. Participants should expect to commit about 5–10 hours per week, which includes meetings, training, and self-directed work.

What type of activities are involved during the 12 weeks?
Participants will attend an initial in-person meeting and 4 to 5 additional in-person group sessions during a 3-month period. Each week, they will meet individually with a navigator who provides personalized guidance and support. Participants will also engage in independent tasks tailored to their goals. Several 12-week sessions, or cohorts, will take place throughout 2025 and 2026 thanks to continued City funding.

What does this program cover?
The program is centered around the individual goals of each participant. Group sessions will cover foundational career development topics like resume writing, interviewing, career transitions, and networking. With the support of their navigator, each participant will develop a personalized plan, such as updating a resume or researching a training program, and identify actionable steps to move forward.

Will I be guaranteed a place if I apply?
Space is limited. Each cohort can accept up to 20 participants. Those not selected are welcome to apply for a future cohort or access other services through Job Connect.

What happens during the 1-on-1 sessions with Navigators?
Each participant is paired with a navigator who meets with them weekly to offer support, track progress, add accountability to your progress, and help troubleshoot challenges. These sessions focus on setting goals, reviewing progress, and deciding on next steps to work on between meetings.

Where will in-person meetings be held?
All in-person meetings will be held at the Burbank Central Library Auditorium, located on the second floor at 110 N Glenoaks Blvd, Burbank, CA 91502.

What if I can't make one of my 1-on-1 sessions or an in-person training session?
Participants are expected to attend all scheduled meetings. If you are unable to attend, please inform your navigator in advance. Repeated absences may result in dismissal from the program.

Can this program help me with job placement?
While Job Connect Plus is not a job placement service, it provides tools, resources, and personalized guidance to help participants reach their career goals. The focus is on building long-term skills, confidence, and clarity for the next steps in a participant's career journey.

I don't have a computer or access to high-speed internet. Can I still participate in the program?
Yes. A limited number of laptops and hotspots are available for use during the program. Equipment will be distributed based on need.

What if I find a job while enrolled in the program?
That's great news! Participants are encouraged to remain active in the program, if possible, to continue building career skills and maintaining momentum.

What is the difference between Job Connect and Job Connect Plus?
Job Connect is the City of Burbank's adult workforce center and CareerOneStop. It is for general job-seeker support services offered through Burbank Public Library, such as providing access to job listings, public computers, and other resources. Learn more here.

Job Connect Plus is a more intensive program designed for those needing individualized guidance, training, and structure. Thanks to renewed funding, Job Connect Plus will continue through June 2026 and support at least three additional cohorts. Job Connect Plus was initially offered from 2023 to 2025 thanks to a grant by the Small Business Administration's appropriations office.